

**Parkland Community Development District**

**OFFICE OF THE DISTRICT MANAGER**

**2300 Glades Road, Suite 410W • Boca Raton, Florida 33431**

**Phone: (561) 571-0010 • Toll-free: (877) 276-0889 • Fax: (561) 571-0013**

*Chad Willard ✓*  
*Dan DuBose ✓*  
*Mike Patterson ✓*

*Luke Henderson ✓*

October 25, 2022

*DC - Johnson <sup>← phone →</sup> Magel ✓*  
*DE - Fitzpatrick NO*  
*DM - CC ✓*

**ATTENDEES:** *Kyle Nicholas*  
 Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Board of Supervisors  
 Parkland Community Development District

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Dear Board Members:

The Board of Supervisors of the Parkland Community Development District will hold Public Hearings and a Regular Meeting on November 1, 2022 at 2:00 p.m. (Central Time), at Adams Homes Sales Office, 6148 Old Bagdad Hwy., Milton, Florida 32583. The agenda is as follows:

*2:02*

- 1. Call to Order/Roll Call
- 2. Public Comments
- 3. Acceptance of Resignation of Supervisor Tori (Victoria) Tharpe, Seat 3, *(Term Expires November 2026)* *Willard Patterson ✓*
- 4. Consider Appointment to Fill Unexpired Term of Seat 3
  - Left* A. Administration of Oath of Office *(the following will be provided in a separate package)*
    - I. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
    - II. Membership, Obligations and Responsibilities
    - III. Financial Disclosure Forms
      - a. Form 1: Statement of Financial Interests
      - b. Form 1X: Amendment to Form 1, Statement of Financial Interests
      - c. Form 1F: Final Statement of Financial Interests
    - IV. Form 8B: Memorandum of Voting Conflict
  - B. Consideration of Resolution 2023-04, Removing & Designating Certain Officers of the District and Providing for an Effective Date
- 5. Public Hearing on Adoption of Fiscal Year 2021/2022 Budget
  - A. Affidavit of Publication

Open / Willard Patterson 4-0  
 Close / ↓ ↓ 4-0

✓ B. Consideration of Resolution 2023-05, Relating to the Annual Appropriations and Adopting the Budgets for the Fiscal Year Beginning August 2, 2022, and Ending September 30, 2022; Authorizing Budget Amendments; and Providing an Effective Date

Willard, Dubose 4-0

✓ 6. Public Hearing on Adoption of Fiscal Year 2022/2023 Budget

A. Affidavit of Publication

Open / W/P 4-0  
 Close / ↓ ↓ 4-0

B. Consideration of Resolution 2023-06, Relating to the Annual Appropriations and Adopting the Budgets for the Fiscal Year Beginning October 1, 2022, and Ending September 30, 2023; Authorizing Budget Amendments; and Providing an Effective Date

Willard Patterson 4-0

next mtg date ↘

Consideration of Resolution 2023-07 Resetting the Amending Resolution 2022-13 to Re-Set the Date, Time and Place of the Public Hearing Regarding the Adoption of Rules of Procedure; Ratifying Publication of Notice of Such Hearing; and Providing an Effective Date

Willard / Dubose 4-0 -

✓ 8. Consider Authorization of Request for Qualifications (RFQ) for Engineering Services

↓ Nicholas 4-0

✓ 9. Acceptance of Unaudited Financial Statements as of September 30, 2022

↓ ↓ 4-0

✓ 10. Approval of October 4, 2022, Public Hearings and Regular Minutes

↓ ↓ 4-0

✓ 11. Staff Reports

✓ A. District Counsel: Kutak Rock LP

✓ B. District Manager: Wrathell, Hunt and Associates, LLC

Acc agreement Bond Financing agr

NEXT MEETING DATE: December 6, 2022 at 2:00 PM (Central Time)

○ QUORUM CHECK NO

SEAT	Name	IN PERSON	PHONE	NO
SEAT 1	Chad Willard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SEAT 2	Kyle Nicholas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SEAT 3	vacant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SEAT 4	Dan Dubose	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SEAT 5	Mike Patterson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FMS Bonds Jan 3 email Dylan

✓ 12. Board Members' Comments/Requests

✓ 13. Public Comments

✓ 14. Adjournment

2:14 Willard Patterson 4-2 Jan 2nd (2nd Tues) Feb 7th

Access to trust acct  
 Tori now?  
 Brian Stingleman

Funding request just Luke for now

If you should have any questions or concerns, please do not hesitate to contact me directly at (561) 346-5294.

Sincerely,  
*Cindy Cerbone*  
Cindy Cerbone  
District Manager

**FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE**  
**CALL-IN NUMBER: 1-888-354-0094**  
**PARTICIPANT PASSCODE: 801 901 3513**

Send David sample done  
RFQ + responses

**From:** [Cindy Cerbone](#)  
**To:** [Daphne Gillyard](#); [Gianna Denofrio](#); [Diana Singleton](#)  
**Subject:** RE: Parkland CDD meeting 11/1/2022 key notes ATTACHED  
**Date:** Friday, November 4, 2022 12:16:03 PM  
**Attachments:** [Parkland meeting 11.01.2022 CC notes.pdf](#)  
[image001.png](#)

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- 99% sure the December and January meetings will be canceled but will keep for now just in case
- No replacement for the vacated seat yet
- RFQ for DE approved and if possible would like to award at the Feb 2023 meeting
- FY22 and FY23 budgets adopted with no changes

*Cindy*

**Cindy Cerbone**

**District Manager**

**E-Mail:** [cerbonec@whhassociates.com](mailto:cerbonec@whhassociates.com)

**Wrathell, Hunt and Associates, LLC**

2300 Glades Road #410W

Boca Raton, FL 33431

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**FRAUD ALERT ---- DUE TO INCREASED INCIDENTS OF WIRE FRAUD, IF YOU RECEIVE WIRE INSTRUCTIONS FROM OUR OFFICE DO NOT SEND A WIRE.**

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**Wrathell, Hunt and Associates, LLC**

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**From:** Cindy Cerbone <cerbonec@whhassociates.com>

**Sent:** Wednesday, November 2, 2022 10:14 AM

**To:** Daphne Gillyard <gillyardd@whhassociates.com>; Gianna Denofrio

<denofriog@whhassociates.com>; Diana Singleton <singletond@whhassociates.com>

**Subject:** Parkland CDD meeting 11/1/2022 key notes (handwritten notes to be provided next week)

- 99% sure the December and January meetings will be canceled but will keep for now just in case
- No replacement for the vacated seat yet
- RFQ for DE approved and if possible would like to award at the Feb 2023 meeting
- FY22 and FY23 budgets adopted with no changes

*Cindy*

**Cindy Cerbone**

**District Manager**

**E-Mail: [cerbonec@whhassociates.com](mailto:cerbonec@whhassociates.com)**

**Wrathell, Hunt and Associates, LLC**

**2300 Glades Road Suite 410W**

**Boca Raton, FL 33431**

**office: 561.571.0010 or 877.276.0889**

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